

**Tampa School Development Corporation**  
**Board of Directors**  
**Meeting Agenda | October 4, 2023**

- I. Call Meeting to Order
- II. Approve September 2023 Meeting Minutes
- III. Introductions (Dr. O’Dea & Joe S.)
  - a. Ronald Darrigo – Board Member
- IV. Board Committee’s & Reports
  - a. Board President’s Report (Dana D.)
  - b. Treasurer’s Report (Katie T.)
  - c. Secretary’s Report (Brad A.)
  - d. Disciplinary Committee’s Report (Liezette F.)
  - e. Parental Involvement Representative (Yvette Gonzalez)
- V. School Reports
  - a. K-8 Charter – Principal (Jen C.)
    - i. K-8 School Report
    - ii. School Performance Goals
    - iii. Parent updates
  - b. Early Childhood – Director (Dr. K.)
- VI. Organization Report
  - a. CEO Report (Joe S.)
    - i. Overview
    - ii. Construction
  - b. Development (Nicole M.)
    - i. Capital Campaign
    - ii. Event – October 7, 2023
  - c. President Emeritus (Dr. O’Dea)
    - i. Acts of the Credo
- VII. Old Business/New Business
- VIII. Public Comment on Agenda or Non Agenda Item
- IX. Adjourn Meeting

Tampa School Development Corporation  
Board of Directors  
Meeting Minutes

October 4, 2023

- I. Meeting called to order by President Dana Dowsett at 6:03 pm. Meeting held in Greco Hall Teacher's Lounge, quorum confirmed

Members Present: Dana Dowsett, Pres.    Members Absent: Celeste Greco  
                          Katie Tinley, Tres.                                   Liezette Felicione  
                          Brad Abbey, Sec.   Julie Hillson  
                          Therese Holmes, VP  
                          Ronnie Darrigo

School Representatives Present: Joe Sansonetti, CEO  
  Nicole Morgado, Director of Development  
  Dr. Kristine Bennet, EC Director  
  Yvette Gonzalez, Parent Representative  
  Dr. Madeline O'Dea, President Emeritus

- II. **Motion** was made by Dana, after review and discussion by the Board, to approve the September 2023 meeting minutes. **Motion** was seconded by Therese and approved by the Board unanimously

- III. Introductions: (Dr. O'Dea and Joe Sansonetti)

1. Ronnie Darrigo was introduced as a new Board member. Mr. Darrigo previously served on the Board and was one of the original founding Board members

- IV. School Board President's Report: (Dana Dowsett)

1. The Board is continuing to work with school administration to identify potential Board members as there are open Board seats to be filled. Interviews will be scheduled as qualified candidates are identified

- V. Treasurer's Report: (Katie Tinley)

1. The most recent Finance Committee meeting was held on 9/28/23 with Nicole Cummings presiding in Joe's absence
2. Valley Bank performed a satisfactory onsite inspection of the existing school campus including proposed Athletic and Arts Center site

3. The school's external auditor, Prida Guida & Perez PA, completed its audit on 9/30/23 and issued a clean opinion
  4. The school's financial management program, FACTS, is operational and running smoothly
- VI. Secretary's Report: (Brad Abbey)
1. All Board Pledge and Conflict of Interest forms have been executed and submitted
  2. Board member fingerprinting dates and records have been updated
  3. Discussion continued about potential updates and revisions to the corporate bylaws at some point during the school year
- VII. Disciplinary Committee's Report: (Joe Sansonetti in Liezette Felicione's absence)
1. Discussion regarding the need to update the committee's policies and procedures, especially in light of evolving regulations following Covid-19. It was suggested that the membership of the Disciplinary Committee include at least one school administration representative in order to deal with potential issues as efficiently as possible
  2. There were no specific disciplinary matters requiring Board discussion or decision, however examples of potential situations were presented for future consideration
  3. Discussion regarding the importance of the School Security Officer's role relative to disciplinary matters. Officer Vega was praised for his performance and leadership. The SSO is currently an employee of Hillsborough County Public Schools not Trinity. It was recently discovered that the school has the ability to directly employ the SSO under certain circumstances, however this decision would require further analysis and Board approval
- VIII. Parent Involvement Representative: (Yvette Gonzalez)
1. No updates
- IX. Principal's Report: (Joe Sansonetti in Jennifer Cisneros's absence)
1. The School Performance Goals worksheet was presented and signed by Dana
  2. Updates were provided relative to ongoing efforts to maintain positive relations with the school's neighboring businesses including Kindred Hospital, US Renal Care, and La Senda Antigua
- X. Early Childhood Report: (Dr. Kris Bennet)
1. PreK enrollment currently at 205 and expected to be 211 by school year end
  2. Nadia Ramos recently hired for the EC Clinic position

3. Storybook Parade is scheduled for 10/31/23 which could result in as many as 3,000 total people on the Trinity campus that day
4. Continued implementation of a formal teacher observation and evaluation process including professional development program

XI. CEO Report: (Joe Sansonetti)

1. Fence construction is progressing despite continued construction delays
2. Athletics & Arts Center nearly complete and ready for submission to the City of Tampa for permitting. Conversations with the GC relative to the final construction contract and amendments are ongoing
3. The school is in a strong current financial position with ESSER funding anticipated on schedule

XII. Development (Nicole Morgado)

1. Menu and programming details of Sneaker Ball, scheduled for 10/7/23, were announced. The event is currently at capacity based on ticket sales. The primary fundraising opportunity is the Trinity Donor Wall, which will be located in the gym lobby and feature the names of contributors. QR codes will be featured at each table to capture donations.

XIII. President Emeritus (Dr. O'Dea)

1. Continued emphasis on school credo to develop well-rounded citizens, which is not solely measured by academic performance and test scores

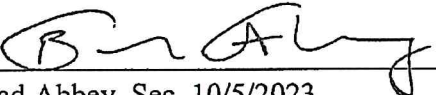
XIV. Old Business/New Business:


No Old or New business at this time.

XV. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

XVI. Meeting adjourned by Dana Dowsett at 7:11pm.

  
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Brad Abbey, Sec. 10/5/2023

  
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Dana Dowsett, Pres. 10/5/2023